



# Heritage Application

## Heritage By-law No. 4540

### Application Type:

Under the provisions of [Heritage By-law No. 4540](#), in accordance with the plans and supporting information submitted herewith and which form a part of this application, I/we hereby make application for (choose only one):

- Heritage Restoration
- Heritage Recognition
- Heritage Alteration
- Heritage Designation

### Submission Requirements:

Each Heritage Application shall include a site plan which helps to describe the physical location and neighbourhood of the Heritage Resource. The site plan must shall include the following:

- Setbacks for all existing and proposed building to property lines.
- Location and dimensions of existing structures or uses.
- Detailed landscaping plan showing existing and proposed landscaping and plant specifications.
- Elevation drawings of all proposed structures showing exterior finishing material and dimensions.
- Detailed floor plans.

The submission of supporting information such as old pictures, written stories or history from current or past property owners, stories from Yellowknife residents or any other information that will help describe the historical value of the Heritage Resource is required.

### Important Note:

In accordance with the provisions of the *Community Planning and Development Act*, the City Planning and Development Department provides public access to all development applications and supporting documentation as required or allowed by the legislation. By submitting this application and supporting documentation, you acknowledge and consent that the information on this application and any supporting documentation provided by you, your agents, solicitors, and consultants will be part of the public record and may also be used for preparing documents made available to the general public. If you have any questions or concerns about the collection, use, disclosure or destruction of the information collected on this form, please contact the Director of Planning & Development, City of Yellowknife, 4807 52 St, Yellowknife, NT X1A 2N4, 867-920-5600.

### Declaration of Applicant:

I, \_\_\_\_\_, print name \_\_\_\_\_, the applicant for this application, certify that the information submitted in this application is true and conforms with City By-laws, to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Submission Requirements:

- Heritage Restoration Application: Fill out the “Heritage Restoration Checklist” on page 2. For each criterion, check **YES** or **NO** or **N/A**.
- Heritage Recognition or Designation Application: Fill out the “Heritage Recognition or Designation Checklist” on page 3. For each criterion, check **YES** or **NO**. For those Heritage Resources which are not buildings or structures, **N/A** (not applicable) may be checked for sections ‘**1. Architectural History**’ and ‘**4. Usability and Utilization**’ of the criteria.

## HERITAGE RESTORATION OR ALTERATION CHECKLIST

CRITERIA		YES	NO	N/A
<b>Planned restoration of the Heritage Resource will:</b>				
1.	Conserve the heritage value of the Heritage Resource by not removing, replacing, or substantially altering its intact or repairable character-defining elements. Will not move a part of a Heritage Resource place if its current location is a characterdefining element.			
2.	Conserve changes to a Heritage Resource which, over time, have become character-defining elements in their own right.			
3.	Conserve heritage value by adopting an approach calling for minimal intervention.			
4.	Recognize the Heritage Resource as a physical record of its time, place and use. Will not create a false sense of historical development by adding elements from other historic places or other properties or by combining features of the same property that never coexisted.			
5.	Help to promote a use for the Heritage Resource that requires minimal or no change to its character-defining elements.			
6.	Protect and, if necessary, stabilize the Heritage Resource until any subsequent intervention is undertaken. Protection and preservation of archaeological resources will not involve relocation. Where there is potential for disturbance of archaeological resources, take mitigation measures to limit damage and loss of information. Maintain consistency with any applicable territorial legislation for protection and preservation of the Heritage Resource or archaeological resource.			
7.	Involve evaluation of the existing condition of character-defining elements to determine the appropriate intervention needed. Use of the gentlest means possible for any intervention, and respect for the heritage value will be paramount when undertaking an intervention (restoration).			
8.	Involve maintaining character-defining elements on an ongoing basis. Will be done by reinforcing original materials using recognized conservation methods. Replacement will be done using similar materials and any extensively deteriorated or missing parts of character-defining elements, where there are surviving prototypes, will be in keeping with the original era and materials.			
9.	Make any intervention needed to preserve character-defining elements physically and visually compatible with the Heritage Resource, and identifiable upon close inspection. Will include documentation of any intervention for future reference.			
10.	Repair rather than replace character-defining elements. Where character-defining elements are too severely deteriorated to repair, and where sufficient physical evidence exists, replace them with new elements that match the forms, materials and detailing of sound versions of the same elements. Where there is insufficient physical evidence, make the form, material and detailing of the new elements compatible with the character of the Heritage Resource.			
12.	Conserve the heritage value and character-defining elements when creating any new additions to the Heritage Resource or any related new construction. Make the new work physically and visually compatible with, subordinate to and distinguishable from the Heritage Resource.			
13.	Create any new additions or related new construction so that the essential form and integrity of a historic place will not be impaired if the new work is removed in the future.			
14.	Replace missing features from the restoration period with new features whose forms, materials and detailing are based on sufficient physical, documentary and/or oral evidence.			

## HERITAGE RECOGNITION OR DESIGNATION CHECKLIST

For the proposed recognition or designation of a Heritage Resource which is a building or structure, please attach a letter describing the integrity of the Heritage Resource in the following context: the extent and the impact of the changes and alterations that have occurred to the Heritage Resource over time including, but not limited to, style, design and construction; the structural integrity of the Heritage Resource, including the interior and exterior, and the site; the location of the Heritage Resource in relation to its original site.

CRITERIA		YES	NO	N/A
<b>1. Architectural History:</b> The building or structure ...				
1.1	is a notable example of a Canadian builder or architect's work.			
1.2	has the potential for illustrating Yellowknife's heritage to a degree such that it will be possible for the visitor to gain from the Heritage Resource an understanding of the architecture or history with which it is associated.			
1.3	is significant because of the original materials and workmanship remaining.			
1.4	is a rare, unique, representative or early example of a style, type, expression, material or construction method.			
1.5	it displays a high degree of craftsmanship or artistic merit.			
1.6	it demonstrates a high degree of technical or scientific achievement.			
1.7	it embodies characteristics of an architectural type valuable for the study of a style or a method of construction of its period, Yellowknife, or the NWT.			
<b>2. Context:</b> The Heritage Resource ...				
2.1	has a notable and historical relationship between the Heritage Resource's site and the street, waterfront, view or other geographic features which were a part of the resource's original function.			
2.2	is important in defining, maintaining or supporting the character of an area.			
2.3	is physically, functionally, visually or historically linked to its surroundings.			
2.4	its continuity and compatibility with adjacent and surrounding buildings and the resource's visual contribution to a group of similar resources is historically important.			
2.5	has a visual or symbolic importance as a local landmark.			
<b>3. Cultural History:</b> The Heritage Resource ...				
3.1	has an association with a person, group, or institution with historical significance to Yellowknife which may include a well-known pioneer, an organization or business, or distinct group of people.			
3.2	has an association with an event or activity of historical significance to Yellowknife which may be a unique event or a recurring event.			
3.3	has a direct association with a theme, event, belief, person, activity, organization or institution that is significant to Yellowknife.			
3.4	yields, or has the potential to yield, information that contributes to an understanding of Yellowknife or local Aboriginal groups.			
3.5	demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to Yellowknife.			
3.6	is associated with broad patterns of local area or civic history including ecological, social, political, economic or geographic change.			
<b>4. Usability and Utilization:</b> The building or structure ...				
4.1	meets current building and fire codes.			
4.2	meets the current Zoning By-law requirements.			
4.3	has the potential, with modifications, to meet the requirements of the current Zoning and Building By-laws.			
4.4	is currently vacant.			
4.5	is currently occupied and used for residential or commercial purposes.			
4.6	has an end use which is economically viable.			