



CITY OF YELLOWKNIFE
Special Grants Review Committee
January 20, 2016 at 6:00 p.m.
City Hall – Main Boardroom

MINUTES

Minutes of a meeting held on Wednesday, January 20, 2016 at 6:00 p.m. in the City Hall Main Boardroom. The following Committee members were in attendance:

Chairman: M. Heyck, Ex Officio (Chair),
Dave Brothers,
Cheryl Tordoff, and
S. Payne, Councillor

Regrets: R. Alty, Councillor.

The following member of Committee was able to attend via conference call:
Candace Thorne.

The following members of Administration were also in attendance:
B. Kelln, and
C. Kida, recording.

Call to Order

1. The meeting was called to order at 6:08 p.m.

Approval of Agenda

2. Mr. D. Brothers moved,
Ms. C. Tordoff seconded,

That the agenda be approved as presented.

MOTION CARRIED UNANIMOUSLY

Disclosure of Pecuniary Interest

3. There were no disclosures of pecuniary interest.

Administrative Updates

4. a) Administration confirmed that the amount of funding available is \$418,000.

In response to a question from the Committee, the revisions to the funding policies were adopted by the Council.



In response to a question from the Committee, the application template worked well. It was easy to compare data and look for information. The only section of the template that most people complained about was the Economic Impact.

Administration informed that the template will be adjusted and formatted in Word Document. Administration received comments from the new organizations stating that this new template is more inviting and seems to be less restrictive than the previous one.

Discussion Items

5. a) Multi Year Applicants

Committee noted that all fifteen (15) groups met all criteria.

b) Sponsorship Applicants

Committee noted that 4 groups out of 17 do not meet all criteria. Three (3) groups did not send the complete budget and one (1) group did not meet the deadline.

c) Community Services Applicants

Committee noted that 8 groups out of 20 do not meet all criteria. Five (5) groups did not send the complete budget, two (2) groups are not registered under the NWT Society and one (1) group did not provide the society registration.

d) Using a Rating Sheet

Committee decided not to use the rating sheet this year. They found it not very helpful. The policy needs to be modified to reflect this change.

It was decided that groups applying for over \$10,000 funding will be asked to give a short presentation on the first week of February.

Action: Administration to send revised criteria checklist to committee. After checklist being approved Administration to contact eligible and ineligible groups and inform them of the Committee's decision.

Next Meeting

A. To be determined.

Adjournment

B. The meeting was adjourned at 7:35 p.m.

Prepared: January 21, 2016 BK/ck