



CITY OF YELLOWKNIFE

Aquatic Centre Advisory Committee

**May 9, 2018 at 5:15 p.m.**

Council Chambers – City Hall

**MINUTES**

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Minutes of a meeting held on Wednesday, May 9, 2018 at 5:15 p.m. in the City Hall Council Chambers. The following Committee members were in attendance:

Present: Councilor N. Konge, chair,  
R. Lelievre,  
T. Schauerte,  
S. Menzies,  
J. Potten,  
A. Wittlinger,  
C. Williams,  
M. Lalonde,  
B. Drygeese, and  
T. Jovic.

The following representatives of Stantec were in attendance:

K. Hodgins, and  
K. Sanders.

The following consultants of Stantec were in attendance via conference phone:

B. Coskaten, and  
R. Parks.

The following representatives of the City Hall were in attendance:

N. Naidoo, and  
D. Gillard.

The following members of the Administration staff were in attendance:

G. White, and  
C. Kida.



### **Call to Order**

1. The meeting was called to order at 5:20 p.m.

### **Approval of Agenda**

2. M. Lalonde moved,  
J. Potten seconded,

**That the Agenda be approved as presented.**

**MOTION CARRIED UNANIMOUSLY**

### **Disclosure of Pecuniary Interest**

3. There were no disclosures of pecuniary interest.

### **Committee's Roles and Responsibilities**

4. D. Gillard, City of Yellowknife City Clerk, gave committee members orientation in regards the role of the committee as well as informed the committee of their responsibilities. D. Gillard further reviewed the Terms of Reference and explained the committee role and scope, how the meetings are held, confidentiality and the duties and responsibilities of the chair and committee members.

***Action: Administration to send Committee Orientation Guide to committee members via email.***

### **Project Overview**

5. ***a. Role of Consultant – Stantec Architecture Ltd.***

Committee noted that Stantec Architecture Ltd. was awarded the consulting services for the purpose of undertaking the Aquatic Centre public consultation and pre-design plan. Committee further noted that their role is to work with the technical team and committee members to develop an efficient design consultation process to engage residents, community users, and potential partners and develop a robust plan with functional programs, feasibility analysis and estimated costs to be presented to Council by the end of the project.

#### ***b. Timeline for Completion of Project***

This project has four phases. They are as follows:

1. Engagement, public research and discussion with potential partners. Timeline for the conclusion of this phase is at the end of May.



2. Formalizing the results of the surveys, including a workshop with the committee to develop a Road Map. Timeline for the conclusion of this phase is middle of June.
3. Prepare the functional program, feasibility analysis and concept design. No timeline was presented for this phase.
4. Finalization of the project. Written document to be validated by Council. Timeline is September 24, 2018.

### **Next Meeting**

7. Committee members agreed to have bi-weekly meetings on the second and fourth Wednesdays of each month. The next meeting is scheduled on Wednesday, May 23, 2018 from 5:15 p.m. to 7:00 p.m. at the Council Chambers.

### **Adjournment**

8. R. Lelievre moved,  
M. Lalonde seconded,

The meeting was adjourned at 6:50 p.m.

Prepared: May 14, 2018 GW/ck